

**Lowell Stormwater Mgmt. Board Minutes**  
**Regular Meeting**  
**Thursday, November 7th, 2024**

Chairman Phil Kuiper called the meeting to order on Thursday, November 7th, 2024, at 4pm. The Pledge of Allegiance was recited. Recording Secretary Dianna Cade called the roll. Members present were Rich Oman, Phil Kuiper and Courtney Anderson. Staff Present was Stormwater and GIS Director Greory White, Town Manager Craig Hendrix. Jill Murr, Clerk Treasurer. Town Attorney Nichole Bennet was present via Zoom connection.

**Approval of Minutes:**

Mr. Oman made a motion to approve the minutes from August 20<sup>th</sup>, 2024, seconded by Ms. Anderson and carried with a voice vote of all ayes.

**Old Business:**

**A.** Approve Invoice Beverly Estates stormwater infrastructure phase 2 and 3 -

Mr. Hendrix recapped the stormwater invoice for Beverly Estates infrastructure replacement of damaged drainpipe for phase 2 and 3 that needs approval from the Board. It was a project that the town partnered with Lifehouse on. There was a resolution approved and a public hearing at the previous meeting. The town is paying for the entire phase 3 and will be reimbursed half by Lifehouse once he starts that phase. For security a lien has been secured for phase 3 by the town in the case of default. The amount of the invoice is \$145,475.00. The invoice will be paid through Lifehouse to the contractor. Attorney Bennett stated the lien is a condition of the payment being made to Lifehouse the motion must include the verbiage that the payment is conditioned on the execution and recording of the lien all pursuant to the agreement.

Mr. Oman made a motion to approve the payment of the invoice for stormwater infrastructure to Lifehouse Homes with the condition that the agreement is signed and recorded prior to check being released, seconded by Ms. Anderson and carried with a roll call vote of all ayes.

**B.** Ongoing Projects:

Mr. Hendrix discussed the projects briefly.

He stated that storm drains that had failed in curb lines were repaired along with the driveways if they had sunk due to these deficient drains. Made repair to inlets. There is a rear yard drainage project getting planned. Two detention ponds that we are fixing internally.

**New Business:**

MS4 – new state requirements. The town is compliant. The state has a new permit and revised some of the program. Staff will need to revise some of the current MS4 ordinances and standards to reflect these new specifications from the state. The public hearing will be held at a Stormwater Board meeting and a recommendation would be forwarded to the council for any revisions or replacements of MS4 ordinance or standards. Discussion.

**Discussion of Budgeting:**

Discussion on the authority of the Stormwater Board in relevance to their budget, stormwater funding,

bonding. Attorney Bennett stated assessments should be made each year to the budget that is needed to fund the utility. Mr. Hendrix discussed the larger stormwater projects that are pending. Including, EQ basin at the plant, area west of Joe Martin specifically the Hilltop area, Powell ditch. Discussion on retention ponds ownership. Attorney Bennett stated the introduction of any stormwater rate increase is a recommendation to the town council. Discussion on a project list and total estimated cost for each.

**Discussion:** on the next meeting date.

**Announcements:** The next meeting was scheduled for December 16<sup>th</sup>, 24 at 4pm.

**Public Comment:** None was heard online or in person.

**Adjournment:** Mr. Oman, made a motion to adjourn at 4:51pm, seconded by Ms. Anderson and carried with voice vote of all ayes.

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Chairman

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Secretary