



# FREEDOM PARK

Freedom Park Committee Meeting Minutes  
Tuesday, January 21, 2020 at Lowell Town Hall  
Start Time: 9:02am

## Board Members

Heidi Laub  
Chairman

West Creek Township

Mark Myers  
Vice-Chairman  
Town of Lowell

Will Farrellbegg  
Secretary  
Lowell Town Council

Alice Dahl  
Cedar Creek Township

Mindi Arnold-Buchler  
Director of Parks

meeting

## **CALL TO ORDER FOLLOWED BY PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Heidi Laub, Alice Dahl, Will Farrellbegg, Mark Myers and Mindi Arnold-Buchler. Other attendees: Craig Hendrix and Kevin Gray

**ELECTION OF OFFICERS:** Will Farrellbegg motioned for Mark Myers to take the Chairman position. Mark Myers seconded that motion. Heidi made a motion to vote on Mark Myers for the chairman and Will Farrellbegg voted yes. The motion did not carry. Alice Dahl motioned for Heidi Laub to take the Chairman position. Heidi Laub seconded that motion. Motion carried 3/1. Will Farrellbegg motioned Mark Myers for the Vice Chairman position. Alice Dahl seconded. Motion carried 3/1. Alice Dahl motioned for Will Farrellbegg to take the Secretary position. Mark Myers seconded that motion. Motion carried 3/1.

**APPROVAL OF MINUTES:** Will Farrellbegg made a motion to accept the December 2019 minutes. Alice Dahl seconded that motion. Motion carried.

**REVIEW OF FREEDOM PARK CLAIMS:** Due to a software update issue, these claims will be reviewed in the February 2020 meeting.

## **REPORTS:**

Director of Parks Update:

**Meeting Books** Mindi reported that she had updated their meeting books and had removed 2019 information with the exception of agendas and meeting minutes that will remain for reference.

**Dog Waste Systems** Mindi presented several options of dog waste systems for the dog park to the board and asked them to consider purchasing five of these units out of Dog Park Gift Fund. Will Farrellbegg made a motion to purchase five of the option A (Displays2go SKU: FGPEWTSBK) waste systems. Alice Dahl seconded this motion. Motion carried.

**Vendor for Soccer** Mindi presented the idea of Freedom Park Board hiring a vendor to sell concessions to the soccer program at Freedom Park. She suggested in lieu of charging a rental fee to the vendor the board could consider asking for revenue split of beverages sold instead. Craig Hendrix suggested that a flat fee could also be considered. Mindi suggested the board could consider allowing food vendors weekday evening vendors. Mindi thought this would be an opportunity for revenue for Freedom Park improvements. The board discussed several ideas and possibilities. Mindi will present proposal in a future meeting.

## **Special Events & Shelter Rental Fees and Policy**

Mindi asked the board to begin reviewing procedure and policy pertaining to shelter, gazebo and special event permitting at Freedom Park. The board agreed that this needs more time and attention and agreed to discuss this in a future meeting. Mindi will present a proposal to assist the board in adopting new fee structures, policies and protocol. The proposal should cover fee break down, number of attendees, gazebo vs shelter rental, special event fees, and collaborative fundraisers.

## **REPORTS Continued:**

### **Maps of Freedom Park**

Mindi reported she has asked the Town of Lowell's new employee, Rich Oman if he could survey and design maps of the disc golf course and the walking paths at Freedom Park. Mindi hoped to have this information printed into brochures to assist park patrons in navigation of these amenities. Rich Oman stated he would be glad to help when time permits. Craig Hendrix, stated the town has new software and staff that would be willing to assist on a project of this nature and he believes it will be beneficial to Freedom Park to have this type of information available. Mr. Hendrix also noted the town has acquired and will install two bike racks at Freedom Park. Mr. Hendrix stated these were obtained from a NIRPSC grant the town had received.

### **Maintenance Report**

Mindi reported that she is seeking two electrician quotes for some work needing done in and around the office at Freedom Park.

Kevin Gray reported there is not much to report on at this time. He did state that once thawing begins, they will be addressing the pot holes in the roadways.

Alice Dahl suggested she would like to review the purchase of a box grater at a future meeting. Mr. Gray will present a few estimates in a future meeting. Mrs. Dahl said she will ask about the one for sale at the cemetery again.

## **NEW BUSINESS:**

Town Manager, Craig Hendrix addressed the board with a suggestion to begin hosting work sessions with the two trustees and town staff. Mr. Hendrix explained this would be beneficial for continuing working relationships. Both township trustees would like to go ahead and move forward with work sessions. Discussion followed on the specifics of when and where to meet. Everyone agreed to host at Lowell Town Hall and meet a few weeks before the regular meetings. Mindi will schedule these meetings with the committee and town staff in the near future.

## **OLD BUSINESS:**

Heidi reported that Lowell Youth Travel Soccer Club would like to meet in the future to investigate merging their program with the park's soccer program and possible relocation of their program to Freedom Park.

Discussion among the board continued. The board decided to review these possibilities in

## **ANNOUNCEMENTS AND CORRESPONDENCE**

Will Farrellbegg stated that with Mindi's new job duties she will begin managing a community events tab and future calendar on the Town of Lowell website. Mindi took a moment to explain the new link on the Town of Lowell's website.

The next meeting of the Freedom Park Committee will be February 18, 2020 at 9am at Lowell Town Hall.

## **PUBLIC COMMENT**

No public comment.

## **ADJOURNMENT**

Will Farrellbegg motioned to adjourn the meeting at 9:51am. Alice Dahl seconded that motion.

