

**LOWELL TOWN COUNCIL  
REGULAR MEETING  
JUNE 14, 2021**

The regular meeting of the Lowell Town Council was called to order on Monday, June 14, 2021 at 7:00 P.M. by Vice-President John Yelkich. The Pledge of Allegiance was recited followed by a moment of silence. Clerk-Treasurer Judith Walters called the roll. Members present were Michael Gruszka, Todd Angerman, John Yelkich, and John Alessia. Christopher Salatas was absent. Also present were Town Manager Craig Hendrix, Public Works Director Kevin Gray, Police Chief Jim Woestman, GIS Director Greg White, Attorney David Westland, and two interested citizens.

**TREASURER'S REPORT - May 2021**

Councilman Gruszka made a motion to approve the May 2021 Treasurer's Report, seconded by Councilman Alessia and carried with four ayes.

**APPROVAL OF MINUTES**

Councilman Alessia made a motion to approve the regular meeting and work session minutes from May 24th, seconded by Councilman Gruszka and carried with four ayes.

**APPROVAL OF VOUCHERS**

Vice-President Yelkich asked for approval of White Vouchers #10602 - #10679, White-Police #6083 - #6092, Water #2396 - #2463, Waste Water #4346- #4391, and Stormwater Utility #7060 - #7065. Councilman Gruszka made a motion to approve the vouchers as listed, seconded by Councilman Alessia and carried with four ayes.

**ORDINANCES & RESOLUTIONS**

1<sup>st</sup> reading - Ordinance #2021-18 - an Ordinance establishing Policy to participate by Electronic Means of Communication - Councilman Gruszka moved to hold over Ordinance #2021-18 for a second reading, seconded by Councilman Angerman and carried with four ayes.

1<sup>st</sup> reading - Ordinance #2021-19 - additional appropriation - PO Grant - \$6525.80 - Councilman Gruszka moved to hold for second reading, seconded by Councilman Angerman and carried with four ayes on roll call vote.

**UNFINISHED BUSINESS**

Award CDBG Grant - Town Manager Hendrix stated the Community Development Block Grant Project consisted of ADA improvements at various parks and town hall. The lowest and most responsive bid received was from Gariup Construction in the amount of



\$224,850. The Town has \$110,000 in community grant funds to go towards the project. Councilman Alessia moved to award the project to Gariup Construction, seconded by Councilman Gruszka and carried with four ayes on roll call vote.

2020 Street Improvements - Approve Pay Request #5 - Dyer Construction - \$381,185.02 less retainage \$38,118.50 and approve White Voucher #10680 - \$343,066.52 - Councilman Gruszka moved to approve Pay Request #5 to Dyer Construction and White Voucher #10680, seconded by Councilman Alessia and carried with four ayes on roll call vote.

Tabled from previous meetings:

03/22 - Contract with Lake County Sheriff's Department for animal control service - Town Manager Hendrix stated that it seems the other communities in the area have the same problem with stray animals. Attorney Westland stated the County wrote the agreement that communities have to pay the costs on whatever treatment they decide and there is no cap on the costs.

04/26 - Propose a Community Garden - Mr. Hendrix said they have not heard back from Ms. Johnson and the item will remain tabled.

### **NEW BUSINESS**

Request for additional credit - Durall - Mr. Hendrix stated that an undetected broken water pipe under the home of an elderly woman resulted in a high March consumption that was discovered by utility billing personnel and the homeowner was not responding so a wellness check was done by the police. The large leak resulted in a \$1900 bill and the maximum credit allowed per ordinance of \$400 has been applied, leaving a balance of \$1574.83 owed and they are asking for an additional \$821.33 credit to reflect her monthly average of \$20.40 per month. Mr. Hendrix stated the water did not go down the sewer system and recommended granting the allowance. Councilman Gruszka moved to grant the credit of \$821.33, seconded by Councilman Alessia and carried with four ayes on roll call vote.

Request use of recycling funds - Lowell Volunteer Fire Department - The Volunteer Fire Department is requesting recycling funds to purchase two benches and one table for \$1,720 plus shipping. Councilman Gruszka said the fire station is in need of many improvements at the station, that they will need to address in the future such as leaks and black mold. Councilman Gruszka moved to approve the request, seconded by Councilman Angerman and carried with four ayes on roll call vote.

Act on favorable recommendation from B.Z.A. - Town of Lowell, Variance of Use, 7511 Belshaw Road - The Board of Zoning Appeals forwarded a favorable recommendation for a variance of use for the Town of Lowell to erect a maintenance facility in an AG zoning district. Councilman Alessia moved to approve the favorable recommendation, seconded by Councilman Gruszka and carried with four ayes on roll call vote.

Enter into agreement for architectural bid documents for Public Works Facility - Town



Manager Hendrix stated the preliminary drawings have been completed and the second proposal from Meridian West is for construction bid documents including structural, mechanical, electrical and plumbing and architectural drawings to enable the Town to obtain construction estimates and also for permit drawings for construction permits. The proposal for Construction Document Phase - \$34,600., and for Permit Document Phase is \$39,300. Mr. Hendrix stated to get a complete plan for less than \$100,000 is a good price. Councilman Gruszka moved to approve the proposal in the amount of \$73,900, seconded by Councilman Angerman and carried with four ayes on roll call vote.

Request CCD Funds for new police cars - The Police Department is requesting the purchase of three new vehicles in 2021. Chief Woestman stated due to the take home car policy he has more need for pool cars when the other vehicles are being repaired. The price quote for each vehicle plus equipping would be approximately \$34,000 each. Clerk-Treasurer Judith Walters recommended purchasing one vehicle and lease purchasing the other two over a three-four year period. Councilman Alessia moved to approve the request from CCD Funds, seconded by Councilman Gruszka and carried with four ayes on roll call vote.

Permission to sell old vehicles/equipment - The following equipment will be listed for sale - 2008 Chevy Impala, 2011 Chevy Impala, 1997 Ford truck, and Park Chevy Van. The old fire chassis will be scraped. Councilman Gruszka moved to approve the sale of the equipment, seconded by Councilman Alessia and carried with four ayes.

### **ANNOUNCEMENTS**

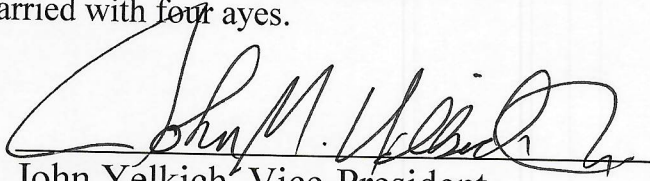
Councilman Salatas announced the next regular meeting will be held on Monday, June 28, 2021 at 7:00 P.M.

### **MEDIA QUESTIONS/PUBLIC COMMENTS**

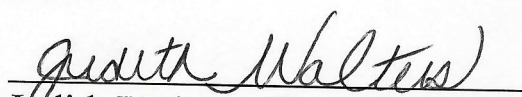
LeAnn Angerman, 208 Timbersprings Road, announced that Council President Chris Salatas had resigned from the Council effective Tuesday, June 15<sup>th</sup> and she thanked him for his years of service and leadership and stated he will be missed and wished him the best in his new endeavors in St. John. Vice-President Yelkich said that Mr. Salatas was a great help to him when he came on the Council. A appreciation plaque will be presented to Mr. Salatas at the next meeting.

### **ADJOURNMENT**

No further business, Councilman Alessia made a motion to adjourn at 7:28 P.M., seconded by Councilman Gruszka and carried with four ayes.

  
John Yelkich, Vice-President

Attest:

  
Judith Walters, Clerk-Treasurer

