



TOWN OF LOWELL
IMPROVEMENT LOCATION PERMIT
501 East Main Street ♦ P.O. Box 157, Lowell, Indiana 46356
Phone: (219) 696-7794 ♦ Fax: (219) 696-7796

PROPERTY OWNER DATA

NAME: _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____ PHONE NUMBER: _____

PROJECT CONTACT PERSON/LOCATION

SAME AS ABOVE **OR:**

PROJECT CONTACT PERSON: NAME: _____

PHONE NUMBER: _____ E-MAIL ADDRESS: _____

PROJECT STREET ADDRESS: _____, LOWELL, IN 46356

PROJECT LOCATION DATA

PROPERTY TAX ID #: _____ TOWNSHIP: _____ ZONING: _____

LEGAL DESCRIPTION (BY ATTACHMENT IF METES AND BOUNDS):

SUBDIVISION NAME: _____ LOT #: _____ BOOK & PAGE _____

PERMIT TYPE

FENCE DECK SHED DRIVEWAY SIDEWALK WATERPROOFING

OTHER: _____ PROJECT COST: \$ _____

ATTACH PROJECT INFORMATION SHEET

CONTRACTORS LICENSE INFORMATION

	NAME	LICENSE NUMBER	TELEPHONE
GENERAL:	_____	_____	_____
OTHER:	_____	_____	_____

OFFICIAL USE ONLY

DEPARTMENT	REQUIRED	APPROVED	DATE
LICENSE			
SITE PLAN			
PLAN REVIEW			

FEES
TOTAL \$ 50

AFFIDAVIT COMPLETED BY OWNER/AGENT

STATE OF INDIANA |
COUNTY OF LAKE | SS

The information contained in this Improvement Location Permit application and all attached exhibits are, to the best of my knowledge and belief, true and correct.

The owner, lessee, or contractor hereby agrees to abide by and comply with the conditions of all building and health laws of the State of Indiana and the zoning, building and licensing ordinances of Lake County, Indiana, and furthermore, understands that any variations or violations from the provisions of the above-mentioned laws and ordinances or conditions as stated herein shall constitute a cause for revocation of this permit.

PRINTED NAME OF OWNER OR OWNER'S AGENT

SIGNATURE OF OWNER OR OWNER'S AGENT

AGENT'S RELATIONSHIP TO OWNER

AGENT'S ADDRESS

OFFICE USE ONLY: AUTHORIZATION

AUTHORIZED SIGNATURE _____ DATE _____

TOWN OF LOWELL

PROJECT INFORMATION SHEET FOR IMPROVEMENT LOCATION PERMIT

PROJECT STREET ADDRESS: _____, Lowell, Indiana

FENCE

Height: _____ (6'-6" or less in height including finials) Total Length: _____

SHED

Length: _____ X Width: _____ = _____ Sq. Ft. (Less than 200 square feet)

Height: _____ (Less than 16'-0")

DECK

Length: _____ X Width: _____ = _____ Sq. Ft. (Less than 200 square feet)

Height: _____ (Highest surface is 30" or less above grade)

Does not serve the required egress for the building

Will not be attached to the house structure

DRIVEWAY

Length: _____ Width: _____ Depth: _____ (Minimum 4")

Type of Reinforcement: _____

Width of curb cut: _____ (Maximum of 24'-0")

FLATWORK: Sidewalk Other (Describe): _____

Length: _____ Width: _____ Depth: _____ (Minimum 4")

Type of Reinforcement: _____

FOUNDATION/BASEMENT WATER PROOFING OF EXISTING STRUCTURES

No shoring, bracing or structural work of any kind is included in the project.

OTHER: DESCRIBE:



TOWN OF LOWELL
WAIVER OF LIABILITY CONCERNING ENCROACHMENTS BY PERMITTED IMPROVEMENTS

PROPERTY ADDRESS: _____, LOWELL, INDIANA 46356

PROPERTY TAX ID #: _____

LOCATED IN: _____
SUBDIVISION NAME _____ LOT # _____

PERMIT # FOR STRUCTURE: _____

DESCRIPTION OF IMPROVEMENTS TO ENCROACH EASEMENT: _____

_____, AND _____, (THE LANDOWNERS) ON BEHALF OF
THEMSELVES, THEIR HEIRS, ASSIGNS, AND SUCCESSORS IN TITLE TO THE ABOVE DESCRIBED PROPERTY
ACKNOWLEDGE THAT:

1. THEY ARE THE OWNERS OF THE ABOVE DESCRIBED REAL PROPERTY (HEREINAFTER REFERED TO AS THE "REAL ESTATE");
2. THEY HAVE APPLIED TO THE TOWN OF LOWELL ("THE TOWN") FOR A PERMIT TO CONSTRUCT A STRUCTURE UPON THE REAL ESTATE.
3. THE TOWN WILL NOT INSPECT THE LOCATION OF THE STRUCTURE AND, THEREFORE, IN APPORVING A PERMIT FOR THE STRUCTURE, THE TOWN DOES NOT REPRESENT OR WARRANT THAT THE STRUCTURE WILL, OR WILL NOT ENCROACH ONTO OR ACROSS ANY EASEMENT OR RIGHT OF WAY (COLLECTIVELY AN "EASEMENT") WHICH RESTRICTS THE USE OF ANY PART OF THE REAL ESTATE;
4. TO THE EXTENT ANY PART OF A STRUCTURE AND/OR ANY OTHER IMPROVEMENTS WHICH MAY BE INSTALLED BY THE LANDOWNER ENCROACHE UPON AN EASEMENT, WHETHER A DRAINAGE, UTILITY, OR ANY OTHER EASEMENT, THE TOWN OR ANY UTILITY OR UNIT OF GOVERNMENT BENEFITED BY SUCH EASEMENT MAY:
 - A. REQUIRE THE STRUCTURE TO BE REMOVED UPON THE EARLIER OF THREE (3) DAYS WRITTEN NOTICE OR AS PROVIDED IN ANY EASEMENT OR OTHER GOVERNING DOCUMENT;
 - B. IN THE EVENT OF AN EMERGENCY, REMOVE THE STRUCTURE WITHOUT NOTICE;
 - C. IN THE EVENT THE STRUCTURE IS NOT REMOVED, THE TOWN, UTILITY OR UNIT BENEFITED BY THE EASEMENT, MAY REMOVE THE STRUCTURE AND CAUSE THE MATERIALS OF THE STRUCTURE TO BE STACKED UPON THE REAL ESTATE.
5. THEY AGREE TO RELEASE THE TOWN, ITS OFFICERS, OFFICIALS, MEMBERS, EMPLOYESS, INVITEES, LICENSEES, AGENTS, AND CONTRACTORS FROM ANY LIABILITY TO THE LANDOWNERS, THEIR HEIRS, ASSIGNS OR SUCCESSORS IN TITLE, FOR THE REMOVAL, DAMAGE, OR DESCTRUTION OF SUCH STRUCTURE.
6. THEY AGREE TO INDEMNIFY AND HOLD HARMLESS THE TOWN, ITS OFFICERS, OFFICIALS, MEMBERS, EMPLOYESS, INVITEES, LICENSEES, AND AGENTS FROM AND AGAINST ANY AND ALL LOSSES, LIABILITIES, DAMAGES, CLAIMS, JUDGEMENTS, REASONABLE ATTORNEY'S FEES AND COSTS ARISING FROM THE LOCATION OF THE STRUCTURE WITHIN AN EASEMENT.
7. STRUCTURES PLACED NEAR A DRAINAGE EASEMENT MUST NOT IMPEDE THE FLOW OF STORM WATER. IN THE EVENT THE FLOW OF STORM WATER IS IMPEDED, THE TOWN SHALL HAVE THE RIGHTS SET FORTH IN SECTION 3 ABOVE TO MITIGATE OR ALLEVAIATE SUCH CONDITION.
8. NOTHING HEREIN SHALL BE CONSTRUED AS RELIEVEING ANY APPLICANT FROM THE OBLIGATION OF SEEKING AN ENCROACHMENT PERMIT FROM THE LAKE COUNTY DRAINAGE BOARD IN THE EVENT ANY EASEMENT IS PART OF A REGULATED DRAIN PURSUANT TO INDIANA CODE.

ALL OF WHICH IS ACKNOWLEDGED BY THE LANDOWNERS LANDOWNER SIGNATURE

THIS _____ DAY OF _____, 20_____.

PRINTED NAME OF LANDOWNER

PRINTED NAME OF LANDOWNER

LANDOWNER SIGNATURE

LANDOWNER SIGNATURE

STATE OF INDIANA |

SS

COUNTY OF LAKE |

BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED THE ABOVE NAMED WHO ACKNOWLEDGED EXECUTION OF THE FOREGOING INSTRUMENT AS HIS/HER FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES SET FORTH HEREIN.

WITNESSETH MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____, 20_____.

SIGNATURE OF NOTARY PUBLIC

SEAL:

(SEAL MUST NOT BE OMITTED)

MY COMMISSION EXPIRES ON THE _____ DAY OF _____, 20_____.