

Town of Lowell
Department of Public Works – Street Department
Title: Laborer (*Non-Exempt, Regular Full-Time*)
Revised July 1, 2022

POSITION PURPOSE

The Laborer works under the direct supervision of the Superintendent and Assistant Superintendent and generally under the direction of the Director of Public Works. The Laborer performs a variety of tasks related to the operation, maintenance and repair of public works infrastructure and equipment.

PRIMARY JOB FUNCTIONS

- Constructs, repairs and maintains sanitary sewer and stormwater infrastructure, curbs, roadways, parks, and other public infrastructure and facilities.
- Snow plowing, mowing, trimming, street patching, sweeping, material hauling, leaf and branch pickup and other similar public works activities.
- Cleans and televises sanitary and stormwater infrastructure.
- Maintains public buildings and grounds, performing the necessary repairs, as well as yard maintenance and housekeeping.
- Performs other tasks as required or as assigned.

SECONDARY JOB FUNCTIONS

- Assists wastewater treatment plant personnel with the maintenance of wastewater facilities.
- Assists in maintaining and repairing public works equipment.
- Utility locating.

EQUIPMENT KNOWLEDGE

- Must have the ability to maintain and operate sewer cleaning equipment, street sweepers, lawn mowers, snowplows, leaf vacuums, chain saws, and other public works equipment.

CRITICAL SKILLS/EXPERTISE

- Must have knowledge of current OSHA and IOSHA regulations.
- Must have the ability to read and understand construction drawings and specifications.
- Must have the ability to operate a computer and other office equipment.
- Must have the ability to communicate with others and to assimilate and understand information in a manner consistent with the essential job functions.
- Must understand the installation, construction and maintenance of sanitary, stormwater and roadway systems.
- Must have knowledge of department policies, procedures, and work methods and the ability to explain and support them.
- Must have the ability to communicate effectively, both in writing and verbally to document findings, maintain records and work with department personnel.
- Must have problem-solving capabilities.

EDUCATIONAL REQUIREMENTS

- Must have a High School diploma or GED equivalent with related technical training, and related work experience.
- Must possess a valid Indiana driver's license.
- Must currently hold or have the ability to obtain a Class A Commercial Driver's License.

PHYSICAL REQUIREMENTS

- Physical requirements expected are identified as heavy work, and will require the incumbent to perform heavy lifting and crawling in places, which may be hazardous to the incumbent's health.
- May be required to lift 50 pounds or more for extended time periods.
- May be required to climb, stoop, crawl, crouch, kneel, and/or pull.

WORK ENVIRONMENT

- May be required to work both inside and outside through out their day. He/she may be exposed to temperatures below 32 degrees and above 100 degrees for periods of more than one hour.
- May be required to work in a confined space.
- May be exposed to noise, vibration, hazards, oil, and atmospheric conditions in which one of the following affects the respiratory system or skin: fumes, odors, dusts, mists, gases, or poor ventilation.
- May be required to work irregular hours and 24-hour on-call at times.

SAFETY EQUIPMENT

- May be required to use/operate such safety related items as: hard hat, rubber gloves, ear plugs, safety glasses, welder hood, gloves, harness, ropes, air monitor, confined space entry equipment, and laboratory safety equipment
- Required to work in a manner that is consistent with standard OSHA practices

ACKNOWLEDGEMENT

I acknowledge that the above description of Laborer is a representation of the major duties and responsibilities of this position.

Employee Printed Name: _____

Employee Signature: _____ Date: _____

Employee's Supervisor: _____ Date: _____