



TOWN OF LOWELL

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Minutes Lowell Stormwater Management Board Thursday, January 27, 2013 Regular Meeting

- I. **Call to order: Edward Corns called the meeting to order at 6:30 P.M.**
- II. **Pledge of Allegiance**
- III. **Roll Call**
Roll Call was taken: Edward Corns present, Matt Lake present, Tom Cartwright present by phone
- IV. **Approval of Minutes**
Ed Corns made a motion to approve minutes from special meeting November 26, 2012. Motion was seconded by Matt Lake, Carried 3-0
- V. **Old Business**
Inaugural meeting. No old business.
- VI. **New Business**
 - a. **Election of Officers**
 - i. Matt Lake was nominated by Ed Corns to serve as Stormwater Management Board President. Seconded by Tom Cartwright.
 - ii. Ed Corns was nominated by Matt Lake to serve as Stormwater Management Board Vice-President. Seconded by Tom Cartwright.
 - iii. Tom Cartwright was nominated Ed Corns to serve as Stormwater Management Board Secretary. Seconded by Matt Lake.
 - b. **Meeting Schedule**
 - i. A discussion was held to determine the frequency and time for Stormwater Management Board meetings.
 - ii. It was determined that the board will meet every other month on the first Thursday of that month at 6:30 P.M. with the option to call additional board meetings as needed with the standard 48 hour notice. Matt Lake made a motion to set this as the standard meeting schedule for the board. Tom Cartwright seconded the motion. Carried 3-0

c. Stormwater Ordinance Discussion

- i. A discussion was held to verify that funding for the Stormwater Management Board/Department would be budgeted according to the income generated from the Stormwater Utility Fee.
- ii. Collection for the Stormwater Utility fee was set, according to ordinance 2012-24, on December 10, 2012 as was to commence in March of 2013. The fee will be distributed on the monthly water bills. Full collection of the fee is projected to fulfill the requirements of the yearly Stormwater Management Budget. Public Works Director Greg Shook commented that the first bill including the fee should go out in March, 2013.

d. Yearly MS4 Meeting

- i. A discussion was brought to the floor by Chairman Lake to discuss the importance of having the appropriate member(s) of the Stormwater Department attend the yearly IDEM MS4 meeting on May 30th, 2013 at the Marriott Indianapolis East Hotel.

e. Materials Request

- i. The boards requested that MS4 Coordinator Greg White research and provide copies of several items to the board members for research and reference. These materials include:
- ii. Current Stormwater Ordinance; Fee Ordinance; standards and any bylaws or ordinances pertaining to the Stormwater Board and department.

VII. Public Comment

There were no comments made from the public.

VIII. Adjournment

Motion to adjourn made by Edward Corns at 7:01 P.M. Seconded by Matt Lake. Carried 3-0

Matt Lake, President

Tom Cartwright, Secretary

Please note: This notice was posted at the Lowell Town Hall on Friday, January 18, 2013, and hand delivered and/or Emailed and/or faxed to the following: Lowell Stormwater board members, staff members, Town Attorney, The Post Tribune, The Times, The Lowell Tribune, LC Star, and Z107