



TOWN OF LOWELL

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Minutes Lowell Stormwater Management Board Thursday, July 7, 2013 Regular Meeting

I. Call to order: Matt Lake called the meeting to order at 6:34 P.M.

II. Pledge of Allegiance

III. Roll Call

Roll Call was taken: Edward Corns present, Matt Lake present, Tom Cartwright not present

IV. Approval of Minutes

Ed Corns made a motion to approve minutes from March 7, 2013. Motion was seconded by Matt Lake, Carried 2-0

V. Old Business

Powell Ditch Report:

The Powell Ditch report presented to the board by Greg Shook, Public Works Director.

Details of the conversation included Location, History, Carlson's Farms, Easements, Direction of flow, wetland mitigation, Commonwealth Engineering study, SEH Study, interaction with the Lake County Surveyor's Office, Materials to be used for culvert for farm access, a rock dam in the Cedar Creek to the south.

VI. New Business

○ **Stormwater Budget Report Stormwater**

○ **Stormwater - Coordinator MCM Report**

- Greg White, Stormwater Coordinator presented a report of the work that The Town of Lowell Stormwater Department is tasked with. The report was organized by the 6 Minimum Control Measures required to organize reporting and filing information to IDEM.

○ **Discussion on Detention Ponds was held**

- Eastview Terrace Townhomes Subdivision submitted a letter requesting the Town take over maintenance of the pond in the subdivision. It was noted that several repairs are need to be made to the bottom of the pond before it can function properly or mowed

effectively. No action was taken on the Eastview Terrace pond. Per Greg Shook, Butch Bukovac excavated the bottom of the Eastview Terrace Pond in the past

- Pine Ridge pond 2 (East side of Burr St. N of Jonquil), currently maintained by the Town was highlighted that it is in need of substantial bank repairs in order to continue effective maintenance.
 - Matt Lake made a request that all ownerships and locations of ponds in the Town be identified by the next meeting. Greg White committed to the request.
 - The board requested that ordinances pertaining to detention ponds be identified and supplied to the board.
 - The board requested that the cost of maintenance for ponds be figured and presented to the board. Cost should include equipment, labor, fuel, insurance and all other expenses associated with the maintenance of Town maintained ponds.
 - Matt Lake noted for the record that the Town may not be able to afford to maintain all of the ponds that it is currently nor should it have to in instances where ponds are located on private property. He also noted that with maintenance comes liability and that the Town should be fully educated on the responsibilities that accompany the maintenance of a pond when it comes to insurance and liability.
 - It was noted that under current regulations, in order to enforce the code on mowing on ponds not covered under town maintenance, each property must be cited by code enforcement each time and given legal notice of the action before the property is mowed. It was noted that the Town ordinance on pond maintenance should be reviewed to more accurately specify the procedure of enforcement and responsibilities for both municipal and privately owned properties as it pertains to ponds.
 - Greg White noted that the Town needs a specific policy, ordinance or set of ordinances to be able to handle ponds from construction to maintenance effectively, legally and safely.
- **Dicussion on grass clippings in the right-of-way was held.**
 - There is no specific policy or ordinance under the stormwater section of the code to prevent grass clippings from being blown or left in the right-of-way to collect in and clog up the storm sewer system.
 - The Stormwater Department was instructed to begin collecting potential verbiage for a policy or ordinance to present to the council.

VII. Public Comment

There were no audience members in attendance for public comment

VIII. Adjournment

Motion to adjourn made by Edward Corns at 7:59 P.M. Seconded by Matt Lake. Carried 2-0

Matt Lake, President

Tom Cartwright, Secretary
